

DETAILED SYLLABUS

SSBCOM(Honours)-I (February 2025)

Mid Semester Examination (CCE-I)

[Under NEP System]

MINOR SUBJECT: FUNCTIONAL MANAGEMENT (CBE2002C)

Unit-I INTRODUCTION TO MANAGEMENT

- Concept of Management
- Definitions of Management
- Scope of Management
- Management as Science
- Management as an Art
- Management as both (Science and Art)
- Management as a Profession
- Difference between Management as an Art, Science and Profession
- Difference between Management as Scientific Art, Artistic Science and Inexact Science
- Management Theories:
 - Fayol's Contribution-Theory of Management, Managerial Qualities & Training, Principles of Management
 - Scientific Management Theory- Principles and Components, Functional Foremanship System- Functions of Foremen –Advantages ,Criticism and Limitations

Unit-II AN OVERVIEW OF FUNCTIONAL MANAGEMENT

- Introduction
- Personnel Management
 - Concept
 - Scope
 - Importance
 - Functions
- Production Management
 - Concept
 - Scope
 - Importance
 - Functions